

Programme applied: \_\_\_\_\_ (Applicant to fill in)

Faculty: \_\_\_\_\_ Semester: \_\_\_\_\_ Year: \_\_\_\_\_

Application for Graduate Studies  
By Coursework / Research

Form PG -01

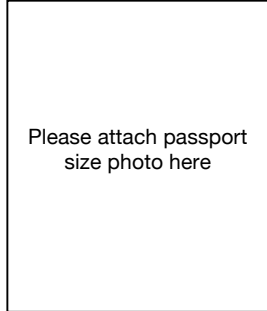
Universiti Brunei Darussalam



**INSTRUCTIONS:**

Please return your completed application form and documents required to the following address before closing date:

Graduate Studies and Research Office  
ILIA Building  
Universiti Brunei Darussalam  
Jalan Tungku Link  
Gadong BE1410  
Negara Brunei Darussalam  
Website: [www.ubd.edu.bn](http://www.ubd.edu.bn)



Enquiries: Telephone: +673 2463001 Ext 2324/2329 Fax: +673 2460590  
Email : [office.psr@ubd.edu.bn](mailto:office.psr@ubd.edu.bn) URL: <http://www.ubd.edu.bn/admin/dept/psr/index.html>

The following documents are required:

1. Four copies of completed application form, with photograph on each form
2. Four copies of academic qualifications (certificates, testimonials and credentials)
3. Four copies of certified true copy of Birth Certificate and
4. For overseas applicants, certified true copy of security clearance (example: police clearance) from your home country.
5. Bruneian applicants working for government require to follow departmental procedures. For those working for private sector, please attach the letter of permission from the employer.

Please note: Certified English translations of supporting documents (i.e. certificates, testimonials, transcripts) must be submitted for documents that are not in English. Online application is currently not available.

Please type or print in **BLOCK LETTERS**.

**1 Personal details**

Family name:..... Given name:.....

Title (please circle): Ms / Mrs / Mdm / Mr / Dr

Date of Birth: (DD/MM/YYYY) ...../...../..... Gender:  Male  Female

Country of birth:..... Citizenship:.....

Marital status (please circle): Single Married Others Occupation:.....

Country of residence (country where you have been living for the past three months):.....

National Identity Card number (For Brunei only):  

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Colour (please circle): Yellow Pink Green

Passport number:..... Country of issue:..... Place of issue:.....

Date of issue:..... Expiry date:.....

**2 Applicant contact details**

Phone:..... Mobile:..... Email:.....

Address:..... Mailing address: (if different).....

.....

.....

.....

Post code:.....

State/Country:.....



**6 Academic qualifications**

Applications will only be assessed if accompanied by certified copies of academic transcripts for all courses undertaken to date. Do not send original documents.

Please start from the most recent qualification (from highest qualification until high school leaving examination)

<u>Course/awards</u>	<u>Institution</u>	<u>Country</u>	<u>Year started</u>	<u>Year completed</u>
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**7 Work experience**

Present Occupation:

Job title:..... Place of work:..... Year started:.....

Employer's name and address:.....

.....

Past work experience:

	<u>Organisation/Department</u>	<u>Position</u>	<u>Year</u>
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....

**8 Research and publications**

Please list completed research and publications, if any (please attach additional sheet if necessary).

<u>Title</u>	<u>Name of Journal</u>	<u>Publications details (volume/edition/page)</u>
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**9 Referees**

Please give the names and addresses of two referees to whom reference may be made.

- 1. Name: .....  
 Position:.....  
 Address:.....  
 .....  
 .....  
 Email:..... Telephone:..... Fax:.....
  
- 2. Name:.....  
 Position:.....  
 Address:.....  
 .....  
 .....  
 Email:..... Telephone:..... Fax:.....

**10 Membership in professional bodies/associations**

Please provide following information on your involvement in professional bodies and associations, if any

<u>Professional body/Association</u>	<u>Position held</u>	<u>Year</u>
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.....	.....	.....
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**11 Proposed field of study (This section is required for candidates applying for Master by Research and PhD)**

Candidates are encouraged to contact relevant Faculties to discuss potential areas of research in their Masters by Research and Doctoral programmes. Please visit <http://www.ubd.edu.bn/admin/dept/psr/index.html> for further information on available research areas and contact details of the Faculties.

Proposed Field of study:.....  
.....  
.....

Proposed topic of study:.....  
.....  
.....

Candidates applying for **Master by Research and PhD**, are required to attach the **proposal of the study** which is normally expected to include the following topics: proposed title; rationale; aims and objectives; methodology; literature review; preliminary bibliography; provisional timetable and indication of any special requirements for the study

Proposal of study\*:  Available and attached  Not available

Please provide initial synopsis of your research proposal if you are applying for Master by Research and PhD programme.  
(Please attach additional sheet if necessary).

**12 Declaration**

*I hereby certify all the information provided by me is correct and true. I agree to inform Universiti Brunei Darussalam if there is any change while I am studying at Universiti Brunei Darussalam. I also certify that Universiti Brunei Darussalam reserves the right to vary or reverse any decision pertaining to my admission to Universiti Brunei Darussalam if the information given is incorrect and untrue.*

Date:.....

Signature:.....

Name:.....