

Sophia University Exchange Program -Autumn 2014 / Spring 2015-

As of April 2014

1. CONTACT INFORMATION

Office	Office of Global Education and Collaboration
Mailing Address	7-1 Kioi-cho Chiyoda-ku, Tokyo 102-8554 Japan
Website	http://www.sophia.ac.jp/eng/e_top
Email	overseas@cl.sophia.ac.jp
Telephone	81-3-3238-3521
Fax	81-3-3238-3554
Director	Prof. Yoshihiro OTO
Deputy Director	Mr. Shunichi HORIUCHI
Team Leader	Ms. Kazumi SATO
Incoming Exchange Students Coordinators	Ms. Maki HAYASAKA Ms. Chihiro YAMAMOTO
Outgoing Exchange Students Coordinators	Ms. Tomoe YOSHINO Ms. Nori KAKU

2. GENERAL INFORMATION

Overview of the university and the strong points/unique points	<p>Sophia University is a private Catholic Jesuit university founded in 1913 located in the heart of Tokyo, aiming to educate “men and women for the others, with others”.</p> <ol style="list-style-type: none"> 1) 12,000 students (1,000 graduate and 11,000 undergraduate students) with diverse backgrounds 2) 500 full-time teaching staff from 20 countries (85% Japanese, 15% International) 3) Full degree programs taught in English: Faculty of Liberal Arts, Graduate Program in Global Studies & Graduate Program in Global Environmental Sciences, Faculty of Science and Technology 4) Wide varieties of Japanese language courses offered 5) Small class size: Student / Teacher ratio 23:1 6) 190 partner universities worldwide (40 countries) 7) Centrally located urban campus: center of politics, economics, easy access to anywhere
Campus Location	<p>Tokyo, JAPAN</p> <p>It is a walking distance from the National Diet and administrative district, Imperial Palace, National Guest House, etc. and there are many places to see. Shinjuku, one of the most exciting areas in Tokyo, is just 5 minutes' train ride from Yotsuya, the closest station.</p>
Exchange Info website	http://www.sophia.ac.jp/eng/admissions/exchangeprograms
Other useful links	<p>Tokyo City website: http://www.metro.tokyo.jp/ENGLISH/index.htm</p> <p>Information on studying in Japan by JASSO: http://www.g-studyinJapan.jasso.go.jp/</p>
Types of Accommodation	<p>Accommodation will be arranged for those in need of the housing in Tokyo. Students wishing to have the housing arranged should complete housing application forms and submit them along with other application documents.</p> <p>There are several housing options;</p> <ol style="list-style-type: none"> 1) Sophia Soshigaya International House (Off-campus co-ed dormitory) 2) Kasai International House (Off-campus dormitory for Women) 3) Wakejuku (Off-campus dormitory for Men) with two meals 4) Azalea House (Off-campus apartment-style co-ed) 5) DK-House Warabi (Off-campus co-ed dormitory) 6) DK-House Tokyo Nerima (Off-campus co-ed dormitory)
Airport Pick Up Service	<p>Exchange students will be met by a Sophia student and be escorted to the accommodation using public transportation on the designated arrival date. The service is available only for students who arranged housing through Sophia.</p> <p>(Each student will need to pay the public transportation expenses.)</p>
Medical Insurance	<p>All exchange students are required to make arrangements for health insurance by themselves. Japanese National Health Insurance is strongly recommended. Students can also obtain a health insurance in their home country that covers medical costs in Japan.</p>
Accident Insurance	<p>Personal Accident Insurance for Students Pursuing Education and Research Cost: 800 JPY/year (Mandatory)</p>
Visa Requirements	<p>College Student visa or other appropriate visa is required.</p> <p>Accepted exchange students will receive necessary documents for visa application.</p>

3. ACADEMIC INFORMATION

Levels of Study	Exchange students can be accepted into Undergraduate/Graduate programs with full privileges	
Language of Instruction	English: for the Faculty of Liberal Arts (FLA), the Faculty of Science and Technology (Green Engineering, Green Science), the Graduate Program in Global Studies and Global Environmental Studies, TESOL Japanese: for all the faculties (except for Liberal Arts) and graduate programs (except for Global Studies and TESOL)	
Areas of study available (some areas are undergraduate or graduate level only)	<in English> Liberal Arts (Comparative Culture, International Business and Economics, Social Studies), Japanese Language and Studies, Science and Technology (Green Engineering, Green Science), Global Studies (Graduate Level - Global Studies), Global Environmental Studies (Graduate Level), TESOL (Graduate Level) <In Japanese> Theology, Philosophy, History, Japanese Literature, English Literature, German Literature, French Literature, Journalism, Education, Psychology, Sociology, Social Services, Nursing, Law, International Legal Studies, Legal Studies of the Global Environment, Economics, Management, English Language and Studies, German Language and Studies, French Language and Studies, Spanish Language and Hispanic Studies, Russian Language and Studies, Portuguese Language and Luso-Brazilian Studies, Materials and Life Sciences, Engineering and Applied Sciences, Information and Communication Sciences, Science and Technology, Global Studies (International Relations, Area Studies), Global Environmental Studies	
Areas of study not available or limited	FLA (Faculty of Liberal Arts) core courses (Basic Skills, English Composition, Public Speaking, Thinking Process) and Language courses (except Japanese) are NOT open to exchange students.	
Tests required for application	<English-taught program> TOEFL iBT 79, TEFL CBT213, TOEFL PBT 550, IELTS 6.0, or TOEIC730 (for Global Studies: TOEFL iBT 100, TEFL CBT250, TOEFL PBT 600, IELTS 7.0, or TOEIC870) <Japanese-taught program> Level N1 of the Japanese Language Proficiency Test	
Expected GPA for application	The applicants are strongly expected to have a Grade Point Average of B (3.0) or better in the standard 4-level rating system (A, B, C, D) or equivalent.	
Academic Calendar	Autumn 2014	Spring 2015
Application Deadline	March 31, 2014	November 10, 2014
Arrival Date	September 18 and 19	early April (April 1 in 2014)
Orientation	September 22	early April (April 2 in 2014)
Japanese Language Placement Test	September 23	early April (April 2 in 2014)
Course Registration	September 24 - 29	early-mid April (April 4 - April 15 in 2014)
Classes	September 30 - December 22, January 5 - 22	mid April - mid July (April 12 - July 22 in 2014)
Final Exams	January 23 - January 30, 2015	late July (July 23- July 30 in 2014)
Transcript Issuance	late March	mid September
Other Important Academic Information	Summer Vacation : August - late September (July 31 - September 26 in 2014) Winter Recess : December 23, 2014 - January 4, 2015 Spring Vacation : January 31 - March 31 ,2015	

4. APPROXIMATE LIVING EXPENSES FOR EXCHANGE STUDENTS

	Type of Housing	1 semester (4 months)	1 year (10 months)	Remarks
Housing fees	Sophia Soshigaya International House	180,000 yen	480,000 yen	
	Kasai International House for Women	277,820 yen	641,690 yen	
	Wakeijuku for Men	468,600 yen	989,000-1,072,700 yen	Meals included
	Azalea House	300,000 yen	630,000 yen	
	DK House Warabi	278,800 yen	635,800 yen	excluding a charge of electric usage
	DK House Tokyo Nerima	278,800 yen	635,800 yen	excluding a charge of electric usage
	Other Expenses	Meals: 30,000 - 60,000 yen per month Books: 30,000 - 50,000 yen per semester Public Transportation: 5,000 - 10,000 yen per month Personal Expenses: 20,000 yen /month - (depends on the student's lifestyle)		
Insurance	Personal Accident Insurance for Students Pursuing Education and Research: 800 yen /year (Mandatory) Japanese National Health Insurance: 600-1500 yen /month (depends on resident areas)			

5. PHOTO

